REMOTE ACCESS: TOKEN-LESS VPN

WHAT IS TOKEN-LESS VPN?
Token-less VPN allows you to connect to the Partners network from a remote location. Each time you connect, a unique confirmation code is sent to your registered mobile phone by text message. As an alternate method, you can connect by phone call (e.g., on a landline phone).

REGISTER YOUR PHONE
A one-time registration is required for each phone you register (up to three phones).

2. Enter your Partners user name, and then click Log In.
3. Verify your Security Image and Phrase. Enter your Partners password, and then click Log In.
4. Under My Profile Information, click Update my Phone Numbers.
5. Add your phone number:

   **Text-enabled Mobile Phone**
   - **Your phone must be able to receive text messages.**
   - a. Under Phone Label, select Mobile.
   - b. Enter your Phone Number.
   - c. Select Text-enabled.
   - d. Click Add.

   **Alternate Method**
   - **Choose if your mobile phone cannot receive text messages.**
   - a. Under Phone Label, select Mobile or Home.
   - b. Enter your Phone Number.
   - c. Click Add.
6. Repeat to add an additional phone or click Done.

LOG IN TO VPN BY TEXT MESSAGE
Each time you connect to VPN, you will need to request a new confirmation code.

1. Go to www.partners.org/vpn.
2. Under Token-less, click Connect.

   **Tip!** Save this site to your favorites or as a shortcut on your desktop for easy access.
3. Enter your Partners user name and password, and then click Login.
4. You may be prompted to select a connection method. Choose Text Message, and then click Continue.
5. Select the phone where you wish to receive the confirmation code, and then click Continue.
6. You will receive a text message containing a 6-digit confirmation code from sender 328-58.
7. Enter the confirmation code, and then click Continue. You will now be connected to the network.
REMOTE ACCESS: TOKEN-LESS VPN

ALTERNATE METHOD: LOG IN TO VPN BY PHONE

Follow the instructions below if you are unable to receive text messages.

1. Go to www.partners.org/vpn.
2. Under Token-less, click Connect.
   
   Tip! Save this site to your favorites or as a shortcut on your desktop for easy access.

3. Enter your Partners user name and password, and then click Login.
4. You may be prompted to select a connection method. Choose Phone Call, and then click Continue.
5. Select the phone where you can be reached to enter the confirmation code, and then click Continue.
6. A 6-digit confirmation code will display.
7. You will receive a phone call on your registered phone in less than one minute.
8. Enter the confirmation code into your phone (do not press #).
9. You will now be connected to the network.

CONNECTION TIPS

Cisco NAC Agent
After you log in to VPN, the Cisco NAC Agent window will display. Choose Continue to finalize your connection to the Partners network:

Log off VPN
Right-click the VPN icon in your task bar notification area, and then select Quit:

HELP DESK

<table>
<thead>
<tr>
<th>BWH 617-732-5927</th>
<th>BWH-RICS 617-525-0848</th>
<th>DFCI 617-632-3399</th>
<th>FALK 617-983-7454</th>
</tr>
</thead>
<tbody>
<tr>
<td>LCC 857-307-4150</td>
<td>MCL 781-416-8940</td>
<td>MGH 617-726-5085</td>
<td>NHP 617-643-2020</td>
</tr>
<tr>
<td>PHS 617-726-5085</td>
<td>SRH 617-573-2550</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>