**McLean Hospital Institutional Facts**

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| --- | --- |
| **Legal Name** | The McLean Hospital Corporationdoing business as McLean Hospital |
| **Address** | 115 Mill Street, Belmont, MA 02478-1064 |
| **Official Signing On Applications** | Anastasie Destouche, Senior Grant AdministratorTelephone: (857) 282-1713Fax: (857) 282-5689Email: McLGC@mclean.harvard.edu; Subcontracts: McLSubcontracts@partners.org |
| **For RPPR** | Signing Official (SO): Anastasie DestoucheAdministrative Official (AO): David Waldron |
| **For LRP (NIH Loan Repayment Program)** | Institutional Business Official: Susan Buchan Email: sbuchan@partners.org |
| **Administrative Official** | Raquel I. Espinosa, VP, Research AdministrationTelephone: (617) 855-2868Fax: (617) 855-3745 Email: McLGC@mclean.harvard.edu |
| **Fiscal Officer** | Jason Mombourquette, Research Finance Manager Telephone: (857) 282-1765Email: jmombourquette1@partners.org |
| **Checks** | **Must be Payable to: McLean Hospital Corporation****Checks from Sponsors should be directed to the LOCKBOX:*** Non-subcontracts: Industry McLean Research Finance PO Box 414248 Boston, MA 02241-4248
* Subcontracts: McLean Hospital Billed Research P.O. Box 3951 Boston, MA 02441-3951

**Research Revenue Contacts:*** Jason Mombourquette, Research Finance Manager
* Sue Horton, Director of Research Finance

**All other Checks please contact Accounts Payable at 617-726-2142** |
| **Federal-Wide Assurance (FWA)** | 00002744 |
| **Animal Welfare Assurance** | A3685-01 |
| **EIN (Entity Identification Number)** | 1042697981A1 |
| **DUNS Number** | 046514535 |
| **Congressional District** | 5th (MA-005) |
| **IPF** | 1876801 |
| **NPI Number - The McLean Hospital Corporation** | 1114979580 |
| **W-9 Employer Identification Number** | 04-2697981 |
| **Rates to be Applied** | [Rate agreement dated September 21, 2018](https://partnershealthcare.sharepoint.com/sites/phrmResources/ifrs/Rate%20Agreements/Rate%20Agreements/McLean/2018-09-21%20McL%20DHHS%20Rate%20Agrmt-IDC%20and%20Fringe.pdf) |
| **Fringe Benefit Rates** | Fringe Benefit Rates are approved by the federal government for each fiscal year beginning October 1st. Actual rates are posted as they are approved at the start of each fiscal year.

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|   | FY16 | FY17 | FY18 | FY19 | FY20 | FY21 | FY22 and after\* |
| All Staff | 32% | 32% | 32% | 32% | 32% | 32%\* | 33%\* |

*\*Anticipated for budget purposes only* |
| **Facilities & Administrative Cost Rates** | Apply the DHHS negotiated rates (a copy of the rate agreement is provided above in the “Rates to Be Applied” section). If a non-profit sponsor requires a rate and/or applicable base that differs from those listed in the federal rate agreement, Partners will charge the maximum amount allowed by the sponsor. A copy of the sponsor’s overhead policy must be included with the proposal documents if the rate is different from our Federal rate.

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| McLean Onsite | 62% FY1662% FY1764% FY18 onwards (Provisional)– Taken on MTDC |
| Corporate Sponsored Clinical Trials | 30% – Taken on TDC |
| Research Sundry Funds | 15%  – Taken on MTDC |
| ***Modified Total Direct Costs (MTDC) Base:*** Total Direct Costs excluding: items of equipment, that portion of subcontracts in excess of $25,000, alterations and renovations, hospitalization and other fees related to patient care. |

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| **Cognizant Federal Agency** | Ryan McCarthyDepartment of Health & Human ServicesCost Allocation Services-Program Support Center 26 Federal Plaza, Room 3412 New York, NY 10278 Telephone: (212) 264-2069 |
| [**Description of Institutional Environment**](https://partnershealthcare.sharepoint.com/sites/phrmApply/afff/pp/_layouts/15/WopiFrame.aspx?sourcedoc=%7b17063BD3-B9A0-49B6-BCB0-D373FEC2DFF6%7d&file=Description_of_Institutional_Environment.doc&action=default)  | [Description of Institutional Environment (Special thanks to Dr. Marisa Silveri)](https://partnershealthcare.sharepoint.com/sites/phrmResources/ifrs/Documents/Description_of_Institutional_Environment%202019.docx?d=w2347f74de5954fb39f793db2374328ae) |